



Document Category:	Policy Statement
Document Name:	Lost or Stolen Items on a School Purpose Vehicle
Approved By:	Board of Directors
Approved Date:	July 2017

1. Policy Scope

This policy applies to all students receiving home to school transportation services and extends to students, system staff and/or parent volunteers on charter buses.

2. Policy Statement

Southwestern Ontario Student Transportation Services (“STS”) is not responsible for items which are lost or stolen on a school purpose vehicle.

3. Policy Action Items

- ✓ If an item is left on a school vehicle, the parent/guardian can contact the bus company who provided the service directly to determine if the item was retrieved.
- ✓ Parents/guardians should record the name and telephone number of the bus company who transports their student for the purpose of home to school transportation. This information is available in the Parent Portal at www.mybigyellowbus.ca
- ✓ In the event that an item is lost on a charter bus, the parent/guardian should contact the school office to determine which bus company provided the charter service.

4. Forms

There are no forms associated with this policy.