



Document Category:	Policies and Procedures - Eligibility
Document Name:	Distance-Based Transportation Eligibility
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Section 1.0 - Background

Southwestern Ontario Student Transportation Services (“STS”) is responsible determining which students are eligible for bussing based on the distance eligibility policy.

Section 2.0 – Policy Scope

The policy and procedure below applies to all families and students enrolled in a school belonging to the member school boards. Students attending their board-designated school are eligible for transportation based on the following distances :

- Elementary aged students that reside greater than 1.6 kms from the school site
- Secondary aged students that reside greater than 3.2 kms from the school site

Section 3.0 – Policy Statement

The technical determination of whether an address is eligible for transportation based on distance is a computation done by a planning software to ensure consistency throughout the district. The software uses GIS data provided by the municipalities, including the road and walkway network. The computation determines if an address is eligible based on the location of the perimeter property edges of the address relative to the school address using the shortest travel route.

If a residence does not qualify for transportation based on distance as determined by STS, it is the responsibility of the parent/guardian to determine how the student will arrive at and depart from school. Parental concerns with road or pedestrian safety are not considered during distance computations.

Section 4.0 – Procedures

In the event that a parent/guardian has an inquiry regarding the distance between their student’s address and the school location, they should contact STS and speak with the Service Coordinator responsible for the school.

The software utilized by STS is the sole determinant of measurement and therefore, no further review process shall apply.

Section 5.0 – Forms

There are no forms associated with this policy and procedure.